



**2016 National Conference ~ October 24-27, 2016
Cape May, New Jersey**

Conference Theme ~ "Turning the Tide with ESP"

Conference Objectives

- ❖ Provide opportunities for ALL Extension professionals to make scholarly presentations as well as to participate in personal and professional development
- ❖ Encourage and promote interdisciplinary programming and diversity of Extension programs
- ❖ Recognize members for excellence in programming
- ❖ Provide opportunities for ESP members to present programs of interest to retirees/life members

Request for Session Abstracts

The ESP Professional Development Committee is seeking proposals for Concurrent, Poster and Lightning Sessions that reflect the best thinking in Extension informed by research theory or practice. ESP members and non-members alike are invited to submit, though non-members are not eligible for any stipends or reimbursement. The committee invites proposals that:

- Apply to a broad cross section of conference attendees
- Are learner-focused with clearly defined outcomes
- Are based upon a foundation of research, theory or practical application
- Showcase a collaboration and team effort in planning and delivery of project
- Reflect innovation and cutting edge content
- Stimulate and provoke audience engagement and adoption of new practices

Proposals will be submitted via the ESP website, espnational.org. Proposals require a 300-word abstract and a 50-word summary. Abstracts will undergo a blind review process to select those to be presented at the conference. Scoring criteria details can be found on the ESP website.

Deadline for online submission of abstracts is March 20, 2016. Authors will be notified of their selection by June 2016.

Concurrent Sessions

- Concurrent sessions will be 60 minutes in length, which includes setup, making the presentation, question/answer period and take down.
- A session may be a presentation, panel discussion, round table discussion, hands-on demonstration or any other appropriate methodology.
- Presentation and materials must be submitted to the ESP National Office for posting on the website.

One conference registration fee reimbursement will be given to the lead presenter of the top twenty scored Concurrent Sessions if that presenter is a current ESP member and fulfills all requirements to receive a stipend.

Poster Sessions

Maximum poster size is 36"x48". Posters will be placed on the walls and wall mounts (tacks) will be provided. ½ of 6'x30" skirted table will be available to poster presenters, *if requested* prior to the conference. Please indicate display needs on proposal.

All posters exhibited during the National ESP Conference will undergo an additional review by a subcommittee of the ESP Professional Development Committee. Based on judging scores, up to 10 exhibited posters by current ESP members will be selected to receive a \$100 stipend.

During this review, posters will be judged upon:

- Adherence to poster guidelines
- Educational Value
- Display Design
- Relevancy to Audience

Poster presenters will be expected to be present during a specified time to discuss their posters.

Lightning Presentation

Five minute presentation in front of entire delegation. A Lightning session is a method of sharing an exciting, educational message in 5 minutes using 20 Power Point slides that will advance automatically every 15 seconds.

Additional Presenter Guidelines and Information

All concurrent session, poster session and Lightning authors/presenters are responsible for:

- Personal expenses including registration for the conference, travel, lodging, equipment rental and handouts
- Presenting their session during their assigned time slot
- Being available for consultation with participants immediately following their presentation

All presenters **MUST** register for the conference and are expected to attend the **entire** conference. Proposal abstracts must include only those presenters who are committed to attend the conference.

A person may be the lead presenter on **only one** proposal submission.

Stipends for Current ESP Members

Current ESP members may qualify for a stipend in association with participation in the Annual Conference and Meeting. However members may claim **only one stipend** (current session, poster, committee member or Council Delegate). Current members also qualify for the member rate to attend the National Conference.

Visit the ESP website to submit a proposal.

<http://espnational.org>

or follow the links below to go directly to the submission form

[Submit RFP For A Concurrent Session](#)

[Submit RFP For A Poster Session](#)

[Submit RFP For A Lightning Session](#)